

CORRECTED MINUTES
Process Standardization Working Group Meeting

Thursday February 12, 2004 , 10:00 a.m. – 1:30 p.m.

GCSECA,

120 North 44th Street, Suite 100 Phoenix, AZ

	<i>Topic</i>	<i>Lead</i>	<i>Anticipated Outcome</i>
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	<p>Mrs. Dryer welcomed participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet was circulated and participants introduced themselves.</p> <p>The minutes from the January 2004 meeting were approved, after a short discussion on corrections that were needed. Corrected January 15, 2004 minutes will be sent out with these minutes. The January 2004 minutes stated that TEP would not consider a bill as estimated from a late customer's self-read meter. TEP actually does not use customer self read meters.</p>
2	Discussion of the non- interval estimated wavier	Evelyn Dryer	<p>Mrs. Dryer started this discussion pointing out that this wavier did not following the Purposes, Rules and Goals that was assigned to the PSWG (PSWG's Background, Purpose and rules are an attachment). After pointing out a few of the infractions, the PSWG further discussed on rewriting the wavier or if a wavier should be filed by the PSWG, it was decided that the PSWG will not file for a wavier. The PSWG did decide to try to come up with a standard that will benefit and have the least impacted to all participants. The PSWG group will meet every 2 weeks to try to expedite a standard. TEP will investigate non-interval estimation standards used in other states.</p>
3	Update from Staff	ACC Staff	<p>Erinn Andreasen and Barbara Keene of the Commission staff briefed participants on Electric happenings at the ACC.</p> <p>* Environmental portfolio standards—the next workshop will be held on March 5th in Phoenix in the hearing room starting at 9:00 issues to discuss are</p> <ol style="list-style-type: none"> 1. Overall percentage for the Portfolio 2. Technologies (New and Emerging) 3. Phase in percentages 4. Funding <p>* Demand Side Management & Environmental Risk Management meetings are continuing. A Progress Report is expected to be out in March 2004, with the possibility of a hearing scheduled to discuss the progress report findings.</p>
3A	Update from all participants	Evelyn Dryer	<p>Participants provided information on the status of deregulated activity in their service territories. SRP and APS have had no activity in the state, TEP has not had any activity in its territory, UniSource Energy Services (UES), has a customer that has put out a RFP letter.</p> <p>The Cooperatives have not seen any activity, there was no ESP's at this meeting.</p>
4	New Items	Evelyn Dryer	<p>Participants did not have any new items.</p>

8	Meeting Evaluation	Evelyn Dryer	The group asked to move the start time back to 9:00 due to 10:00 was impractical and non-efficient.
9	Set Next Agenda and future meeting locations.	Evelyn Dryer	The next meeting will be held on February 26th, 2004 at 9 am at the Grand Canyon State Electrical Cooperative Association (GCSECA) facilities.
10	Adjourn Meeting	Evelyn Dryer	The meeting was adjourned.

[illegible]